

***Wilton-Lyndeborough Cooperative School District  
School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Bryan K. Lane  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Lizabeth Baker  
Business Administrator

TO: Amy White  
FROM: Bryan K. Lane  
DATE: June 16, 2020  
RE: Confirmation of Intent to Resign

In accordance with Policy GCQC:

“A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. Said resignation of a licensed employee may take effect on a date approved by the Superintendent acting as agent of the School Board.”

I am in receipt of your email indicating your intent to resign your position of Library Media Specialist effective June 30, 2020. If you currently have and wish to continue any health or dental benefits past June 30, please contact Mary Anne LaBrie so that the payment of the employee responsibility can be arranged. Thank you for what you have given to the children of Wilton and Lyndeborough.

CC: Personnel File  
WLC School Board